



Member Manager

Specialty Tabs

Specialty Tabs



Attributes Tab

Buz Supports an unlimited number of custom fields called Attributes.

To manage Attributes, select the member from the member list and click on the Attributes tab.

To add an attribute, click on the Add Attribute button on the tool bar or right click in a blank area of the Attributes tab and select Apply.

The Member Attribute Editor will load.

Buz Club Manager - Rugged Acres Golf & CC [Developer Mode]

Admin Options Help

Administrator Member Manager: **Attribute:** Relationship: Storage: Allergies:

My Favorites

Member Man...

Member Manage

Allergy Manager

Attribute Manage

Storage Manager

Task Manager

Accommodatio...

Accounts Recei...

Banquet & Cat...

Financial

Golf Manager

Payables & Inv...

POS Settings

Reporting

Time & Attend...

Buz On The Web

johnson

Name	ClubID	MobilePh
Johnson, Cliff	J1012B	
Johnson, Kate	J1012C	
Johnson, Kristy	J1012A	555-222-4
Johnson, Robert	J1012	416-726-2
Johnson, William	J1012D	

Johnson, Robert

416-726-2906 Home Phone: J1012 Club Id: 59y Age:

hstulberg@buzsoftware.com Email:

\$30,001.27 Account Balance: 10/11/2023 (\$400.00) Last Payment:

Item Value

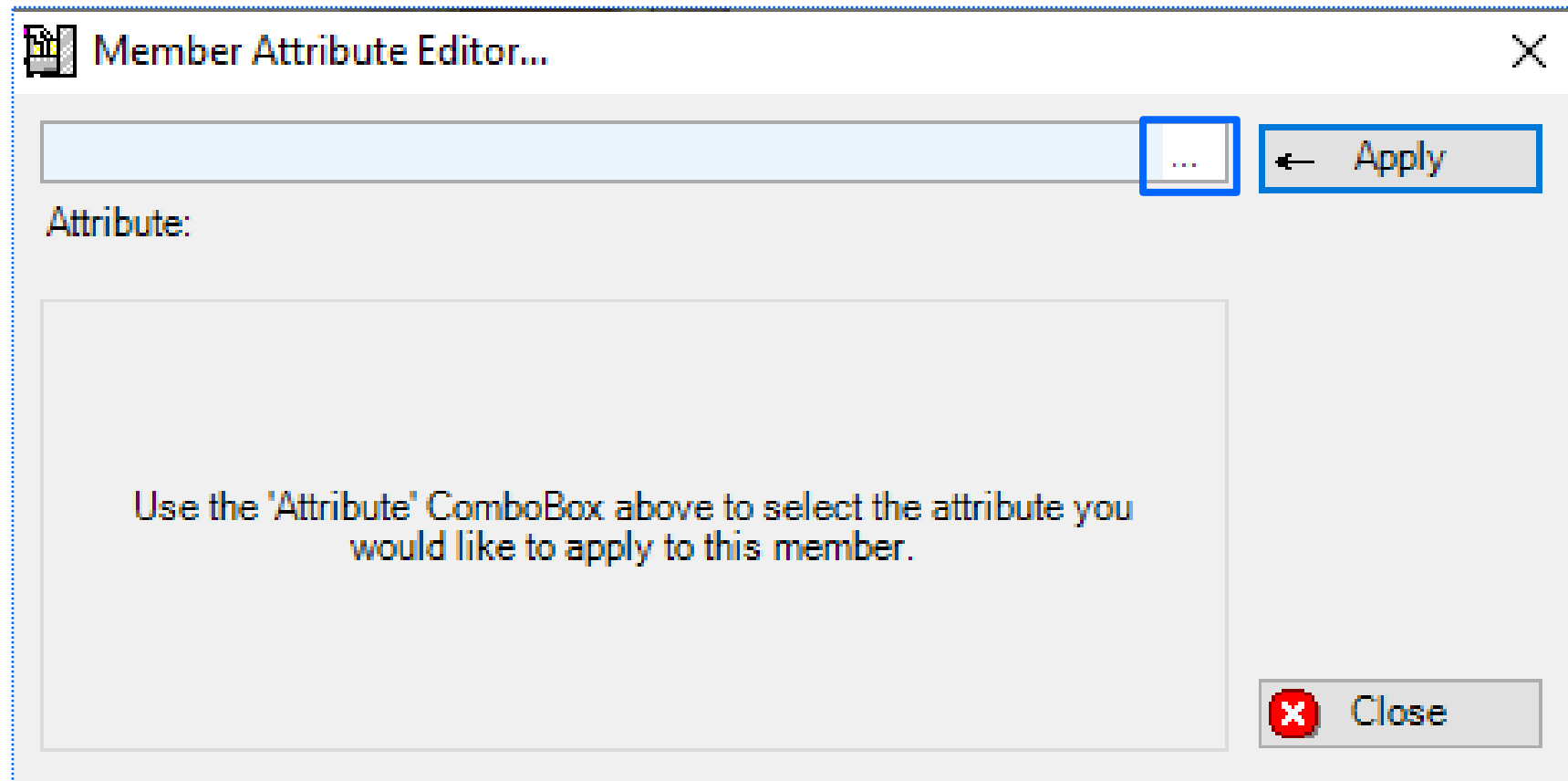
Waste	True
Primary Email	hstulberg@buzsoftware.com
Periodic Minimum	(1/1/2023 To 12/31/2023) ~...
Member Category	Full
LGA	True
Is Head	Yes
Golf Category	Test Category
Fitness Men	
Cable	Regular
BOD	

General Categories Addresses/Emails **Attributes** Relationships Storage Billing Memo & Allergies

Name	Value
Billing - Waste	True
Billing - Golf - LGA	True
Billing - Cable	Regular

Apply Edit Remove

Specialty Tabs



Attributes Tab

Next click on the Elliptical button which is highlighted in blue.

The Member Attribute Selector will load.

Attributes - Tab



The screenshot shows two overlapping windows from the Buz Club Software interface. The 'Member Attribute Selector...' window is in the background, displaying a list of attributes under the 'Billing' category. The 'LGA' attribute is highlighted with a blue box. To the right of the list are 'Ok' and 'Expand All' buttons. The 'Member Attribute Editor...' window is in the foreground, showing the 'LGA' attribute selected in a dropdown. Below the dropdown, the 'Attribute:' label is followed by a 'Boolean Attribute Value:' section containing a checked checkbox labeled 'LGA Dues'. At the bottom right of this window is a 'Close' button. The main window also has a 'Close' button at the bottom right.

Member Attribute Selector

Navigate to and click on the attribute you want to apply, then click the OK button, which will launch the Member Attribute Editor. Complete the form and Click Apply to add the attribute.

Buz supports eight different data types for attributes. The form for the Member Attribute Editor will be reflective of the data type for the attribute to be applied.

Specialty Tabs



Edit or Remove an Attribute

To Edit or Remove an Attribute from a member's profile, right click on the attribute and select the desired option or click on the attribute and select the applicable button on the tool bar.

For information on creating attributes, please view the video on the Attribute Manager.

Buz Club Manager - Rugged Acres Golf & CC [Developer Mode]

Admin Options Help

Administrator Member Manager: [Icons] Attribute: [Icons] Relationship: [Icons] Storage: [Icons] Allergies: [Icons]

My Favorites

- Member Man...
- Member Manage
- Allergy Manager
- Attribute Manager
- Storage Manager
- Task Manager

johnson

Name	ClubID	MobilePh
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Johnson, Krysty...	J1012A	555-223-4
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Johnson, Robert

416-726-2906 Home Phone: J1012 Club Id: 59y Age:

hstulberg@buzsoftware.com Email:

\$30,001.27 Account Balance: 10/11/2023 (\$400.00) Last Payment:

Item	Value
Waste	True
Primary Email	hstulberg@buzsoftware.com
Periodic Minimum	(1/1/2023 To 12/31/2023) - ...
Member Category	Full
LGA	True
Is Head	Yes
Golf Category	Test Category
Fitness Men	
Cable	Regular
BOD	

General Categories Addresses/Email Attributes Relationships Storage Billing Memo & Allergies

Name	Value
Billing - Waste	True
Billing - Golf - LGA	True
Billing - Cable	Regular

Relationships



Relationships

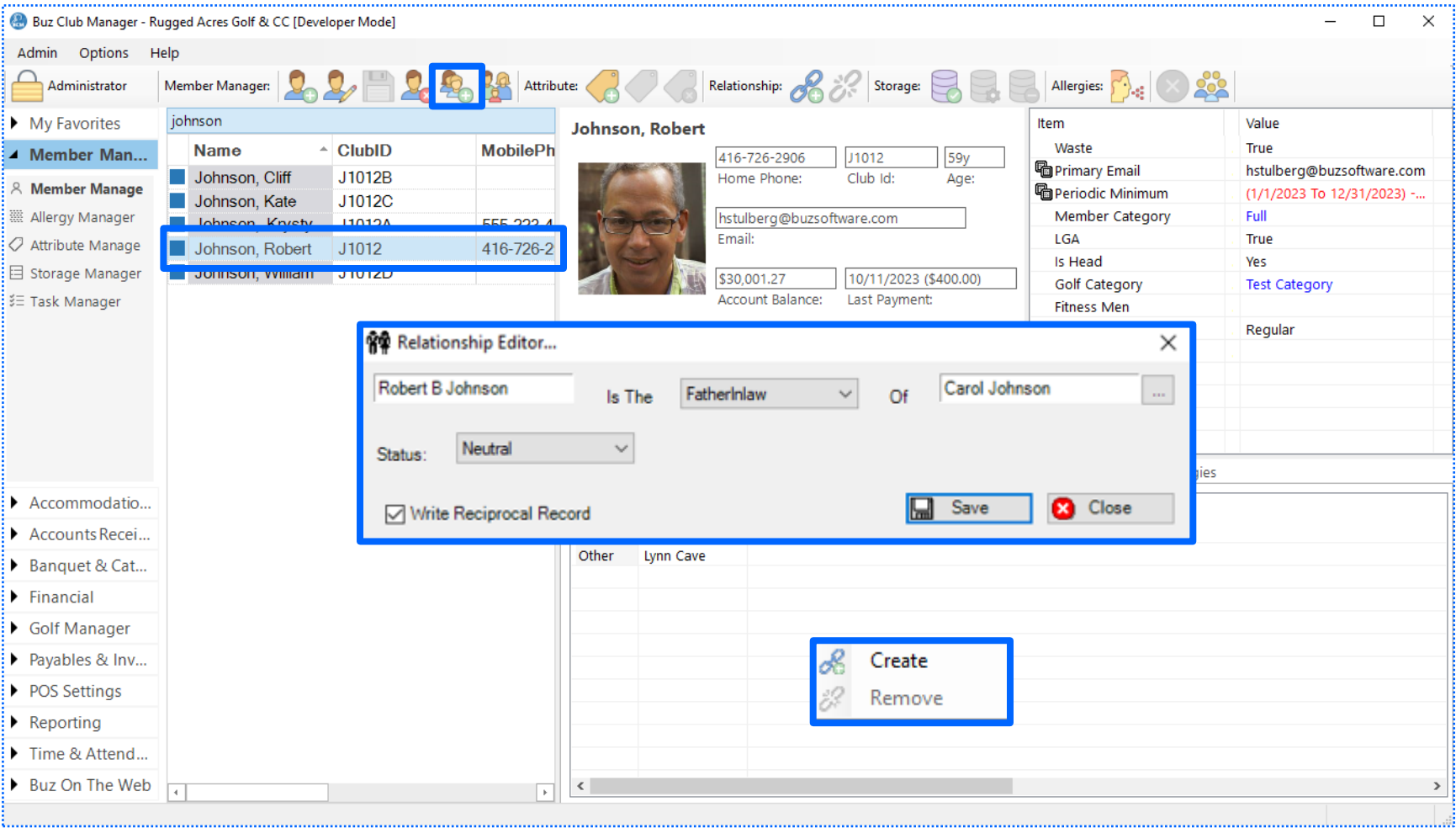
The Member Manager allows you to define relationships between members in your database.

To define a relationship between two members in the database, click on the member in the member list, then navigate to the relationships tab. Right click and select Create, or click on the Add relationship button on the tool bar.

Complete the Relationship editor form, then click the save button.

An inverse relationship will be created for the other member.

To remove a relationship, right click on the relationship and select Remove or click on the relationship and select the Remove button on the tool bar.



Storage



Storage

The Storage tab displays all storage units assigned to the member. Examples include lockers, marina slips and golf bag storage.

To assign a storage unit to a member, click on the member in the member list. Next navigate to the storage tab, then right click and select Assign, or click on the Add storage button on the tool bar.

The Member Storage Editor will load.

Buz Club Manager - Rugged Acres Golf & CC [Developer Mode]

Admin Options Help

Administrator Member Manager: Attribute: Relationship: Storage: Allergies:

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Johnson, Robert

416-726-2906 Home Phone: J1012 Club Id: 59y Age:

hstulberg@buzsoftware.com Email:

\$30,001.27 Account Balance: 10/11/2023 (\$400.00) Last Payment:

Item Value

Waste	True
Primary Email	hstulberg@buzsoftware.com
Periodic Minimum	(1/1/2023 To 12/31/2023) - ...
Member Category	Full
LGA	True
Is Head	Yes
Golf Category	Test Category
Fitness Men	
Cable	Regular
BOD	

General Categories Addresses/Email Attributes Relationships Storage Billing Memo & Allergies

Location	Type	Unit	Notes
Men's Locker Room	Locker	M02	
Bag Storage	Golf Bag	B05	

Assign

Modify

Unassign

Storage



General Categories Addresses/Email Attributes Relationships **Storage** Billing Memo & Allergies

Location	Type	Unit	Notes
Men's Locker Room	Locker	M02	

Member Storage Unit Editor...

Storage Unit:

Notes:

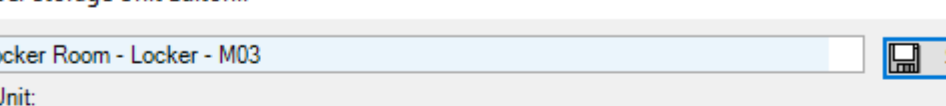
Storage Unit Selector...

Location	Type	Unit
Men's Locker Room	Locker	M07
Men's Locker Room	Locker	M09
Men's Locker Room	Locker	M03
Men's Locker Room	Locker	M04
Men's Locker Room	Locker	M08
Men's Locker Room	Locker	M06
Men's Locker Room	Locker	M10
Men's Locker Room	Locker	M05
Ladies Locker Room	Locker	L09
Ladies Locker Room	Locker	L05
Ladies Locker Room	Locker	L07
Ladies Locker Room	Locker	L08
Ladies Locker Room	Locker	L04
Ladies Locker Room	Locker	L01

Storage

Next click on the elliptical button to launch the Storage Unit Selector.

Select the storage unit from the Storage Unit Selector. Next click the Select button.



Member Storage Unit Editor...

Men's Locker Room - Locker - M03

Storage Unit:

Notes:

Save

Close

Lastly, click the Save button to assign the storage unit to the member

Memos and Allergies



Memos and Allergies

The Memos and Allergies tab contains information for display in the point-of-sale systems, including a Food and Beverage memo, a Retail memo and a list of a member's allergies.

To record or edit memos, click on the member in the member list and then click the edit button on the tool bar.

To record or edit an allergy, while in edit mode, right click in the Allergies box and select Set or click the allergies button on the tool bar to load the Member Allergy Selector. Check the applicable allergies and then click Save.

Once the changes have been made, click on the save button on the tool bar.